- Approved July 17, 2008 -

PARK RIDGE RECREATION AND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
Maine Park Leisure Center
2701 Sibley Avenue

REGULAR BOARD MEETING
Thursday, June 19, 2008
7:30 p.m.

COMMISSIONERS PHYSICALLY PRESENT:	Jim O'Brien, Vice President Steve Hunst Sal Raspanti Mary Wynn Ryan
COMMISSIONERS ABSENT:	Dick Barton Marty Maloney Nick Milissis
STAFF PRESENT:	Jim Lange, Director of Parks and Recreation Christine Berman, Superintendent of Finance Bill Neumann, Superintendent of Dev. & Operations Lori Lovell Knouse, Superintendent of Recreation Kathie Hahn, Manager of Marketing & Public Relations J.T. Malak, Community Center Coordinator Maryanne Lucarz, Administrative Assistant
OTHERS PRESENT:	Thomas G. Hoffman, Park District Attorney See Sign-in Sheet

Commissioner O'Brien called the Regular Board Meeting of the Board of Park Commissioners to order at 7:31 p.m. Administrative Assistant Lucarz took roll call.

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD ON NON-AGENDA ITEMS
None.

APPROVAL OF MINUTES
Commissioner O'Brien moved that the Board approve the following minutes:

A. Regular Board Meeting –Thursday, May 15, 2008
B. Committee of the Whole Meeting – Thursday, June 5, 2008

Commissioner Raspanti seconded the motion. Commissioner Hunst asked that May 15, 2008 meeting minutes be changed under Citizens Present Wishing to Address The Board to "…Resident Abetezian said Football has been in existence since 1967 and add ("and someone told him that he didn't have to file tax returns.") and then add ("…Resident Abetezian said his accountant is busy doing other peoples tax returns.") Commissioner Raspanti asked if this was said during the meeting. Commissioner Hunst said it was on tape. Assistant Lucarz asked that the tape be reviewed. After some discussion, **Commissioners O'Brien withdrew his motion and Commissioner Raspanti withdrew his second.**

Commissioner O'Brien moved that the Board approve the Regular Board Meeting minutes of Thursday, June 5, 2008. The motion was seconded by Commissioner Raspanti and passed by a voice vote. Motion carried.

Commissioner O'Brien asked that the May 15, 2008 meeting minutes will be reviewed and approved at the next Regular Board Meeting.

REPORTS OF PARK OFFICIALS

President Report

No report.

Attorney Report

No report.

Director Report

No report.

CONSENT AGENDA

No items were listed under the Consent Agenda.

Commissioner O'Brien called for the report from the Finance Committee.

REPORT OF COMMITTEE

Finance Committee

Commissioner O'Brien moved that the Board approve to accept for payment Vouchers in the total amount of $744,590.27. The motion was seconded by Commissioner Raspanti and was passed by a roll call vote. Motion carried.

AYES:	**Hunst**	**NAYS:**	**None.**
	O'Brien		
	Raspanti	**ABSENT:**	**Dick Barton**
	Ryan		**Marty Maloney**
			Nick Milissis

Monthly Report by Funds

Commissioner O'Brien asked if there were any questions. No questions were asked.

Written Finance Report

Commissioner O'Brien asked if there were any questions. No questions were asked.

Adoption of Ordinance No. 08-4: Prevailing Rate of Wages
Commissioner O'Brien moved that the Board adopt Ordinance No. 08-4: "AN ORDINANCE DETERMINING THE GENERAL PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS ENGAGED IN CONSTRUCTION OF PUBLIC WORKS COMING UNDER THE JURISDICTION OF THE PARK RIDGE RECREATION AND PARK DISTRICT FOR THE PERIOD OF JUNE 1, 2008 THROUGH JUNE 30, 2009." Commissioner Raspanti seconded the motion. Attorney Hoffman said every year this is required to be adopted. **The motion was passed by a roll call vote. Motion carried.**

AYES:	**Hunst**	**NAYS:**	**None.**
	O'Brien		
	Raspanti	**ABSENT:**	**Dick Barton**
	Ryan		**Marty Maloney**
			Nick Milissis

Commissioner O'Brien called for the report from the Recreation Committee.

Recreation Committee
Written Recreation Report
Commissioner Ryan asked how Swanney's project is going. Superintendent Knouse said staff is finishing up the base portion of the tank.

Community Center Citizens Advisory Council Update – Commissioner Raspanti
Commissioner Raspanti said a number of issues that were identified as areas for improvement are: Community Center newsletter for members starting August 1; adding a Yoga-Chi-Kung class; adding signage to remind patrons entering the pool to shower; and installing hand sanitizers. He said the next meeting is September 16.

Environmental Impact Task Force Meeting Update – Commissioner Ryan
Commissioner Ryan said the Task Force met tonight and she continues to be encouraged by the commitment and involvement of the members. The highlights of the meeting are: indoor garden at the Community Center is still on the agenda; the District did not receive the $8,000 Hamburger Helper grant; Member Wapner provided extensive information on other grants that are available; and the need to have an environment policy that the Park Commissioners can approve.

Commissioner O'Brien called for the report from the Buildings and Grounds Committee.

Buildings and Grounds Committee
Written Development & Operations Report
Commissioner O'Brien asked if there are any questions. Superintendent Neumann said staff has checked with contractors and their plan is to complete the wading pool by July 4. Commissioner O'Brien asked about the replacement pump at the Hodges Park fountain. Superintendent Neumann said the pump is replaced periodically.

Centennial Park Pool – Change Order Three
Commissioner O'Brien moved that the Board in accordance with Section 33E9 of the Illinois Public Contracts Act that the President determine in writing that Change Order Number Three to a construction contract with Schaefges Brothers Inc. for improvements at Centennial Park Pool in the amount of $2,150.00 is in the best interest of the Park District and is authorized by law and that such written determination be provided by the President to Director Lange. Commissioner Raspanti seconded the motion. Commissioner Hunst said he is frustrated by this.

Commissioner O'Brien mentioned that this issue was discussed at the last meeting. Superintendent Neumann reviewed how things were discovered after the work started and how the change orders came about. Commissioner Ryan agrees with Commissioner Hunst's frustration. **The motion was passed by a roll call vote. Motion carried.**

AYES:	**O'Brien**	**NAYS:**	**Hunst**
	Raspanti		
	Ryan	**ABSENT:**	**Dick Barton**
			Marty Maloney
			Nick Milissis

Commissioner O'Brien moved that the Board approve Change Order Three with Schaefges Brothers Inc. for the Centennial Park Pool Improvements project in the amount of $2,150.00 and that Director Lange be directed to execute and deliver same after the President's written determination that the change order is in the best interest of the Park District is obtained by the Director. The motion was seconded by Commissioner Raspanti and passed by a roll call vote. Motion carried.

AYES:	**Hunst**	**NAYS:**	**None.**
	O'Brien		
	Raspanti	**ABSENT:**	**Dick Barton**
	Ryan		**Marty Maloney**
			Nick Milissis

Roof Replacements Bid Summary (Community Center & Hinkley Maintenance Facility)
Commissioner O'Brien moved that the Board approve The Glenbrook Group as the lowest responsible bidder for the roof replacements at the Community Center and Hinkley Maintenance Facility in the amount of $396,200.00 which includes the base bid, plus alternates. Commissioner Raspanti seconded the motion. Commissioner Hunst asked about the references. Superintendent Neumann said the reference checks came back good and then he discussed the bid unit costs that may be utilized during the roof projects, if needed. **The motion was passed by a roll call vote. Motion carried.**

AYES:	**Hunst**	**NAYS:**	**None.**
	O'Brien		
	Raspanti	**ABSENT:**	**Dick Barton**
	Ryan		**Marty Maloney**
			Nick Milissis

Rooftop HVAC Replacements Bid Summary (Community Center)
Commissioner O'Brien moved that the Board approve Action Mechanical as the lowest responsible bidder for the rooftop HVAC replacements at the Community Center in the amount of $44,800.00. Commissioner Raspanti seconded the motion. Commissioner Hunst asked about the references. Superintendent Neumann said the contractor has worked for the Park District on another job. **The motion was passed by a roll call vote. Motion carried.**

AYES:	**Hunst**	**NAYS:**	**None.**
	O'Brien		
	Raspanti	**ABSENT:**	**Dick Barton**
	Ryan		**Marty Maloney**
			Nick Milissis

Policy and Procedures Committee
No report.

Personnel Committee
No report.

Intergovernmental Committee
Commissioner Raspanti said he will be setting up a follow-up joint environmental meeting with the City and will also be inviting the school districts.

Commissioner Hunst asked about the zoning issue. Attorney Hoffman said all the engineering work that was necessary to file the three applications was delivered to the City last Friday. He said the public hearing is set for Monday, June 30.

COMMUNICATIONS AND CORRESPONDENCE
No Communications and Correspondence.

NEW BUSINESS
Commissioner Hunst requested that bid and Request for Proposal (RFP) notice information be placed on the Park District website. After some discussion, Commissioner O'Brien asked staff to look into the request.

Commissioner Hunst said the next item is the phone message not returned and preceded to read the following statement: "Gary Abezetian stated he requested that I should contact him and he made the request three times to staff, since Gary is a former Park District Commissioner he would have known to make the request to either Jim Lange or Lori Knouse." Commissioner Hunst asked Director Lange if Garry made this request to him or Superintendent Knouse. Director Lange responded that he did not know and did not recall Garry making a request to him.

Commissioner Hunst said the last thing is the taxes and last year the Park Board learned that Park Ridge Baseball has not filed a U.S. federal tax return for over 50 years only because he pushed to see the latest federal tax return for Park Ridge Baseball. He said last month the Board found out that the Park Ridge Football had not filed a U.S. federal tax return in 40 years. Commissioner Hunst asked why, from last year, the Park Board wasn't informed that Park Ridge Football had not filed a U.S. federal tax return. He said these organizations face possible penalties for not filing U.S. federal tax returns and may lose their tax exempt status. Director Lange said his recollection is that the Park District never required affiliates to file until Commissioner Hunst came on the Park Board and then it was required this year. After some discussion, Commissioner O'Brien thought when this issue was discussed last year the Park Board was talking about all affiliates and not singling out baseball, but using baseball as an example. His understanding is that the Park District has not received copies because it was not required for any affiliates. Commissioner Hunst expressed his concerns on not being notified of football. Director Lange responded that he disagrees with Commissioner Hunst and asked that Assistant Lucarz pull the minutes for clarification.

CLOSED MEETING
At 8:17 p.m., Commissioner O'Brien moved that the Board adjourn to Closed Meeting to discuss collective negotiating matters 2(c)(2). We will reconvene to the Regular Board Meeting with no other New Business. The motion was seconded by Commissioner Raspanti and passed by a roll call vote. Motion carried.

AYES:	**Hunst**	**NAYS:**	**None.**
	O'Brien		
	Raspanti	**ABSENT:**	**Dick Barton**
	Ryan		**Marty Maloney**
			Nick Milissis

At 8:52 p.m., the Regular Board Meeting was reconvened.

ADJOURNMENT

At 8:52 p.m., Commissioner O'Brien moved that the Board adjourn the Regular Board Meeting of the Board of Park Commissioners. The motion was seconded by Commissioner Ryan and passed by a voice vote. Motion carried.

The Regular Board Meeting was adjourned at 8:52 p.m.

Respectfully Submitted,

Mary Wynn Ryan
Secretary

Recorded By: Maryanne Lucarz, Administrative Assistant